

# Europass Curriculum Vitae

## Personal information

First name(s) / Surname(s) Amra Pandžo  
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## Desired employment / Occupational field

Occupation or position held Join EUSEEScholarship scheme for academic exchange between EU and Western Balkan countries

## WORK EXPERIENCE

• Dates (from – to)	<b>JANUARY 2008 – PRESENT</b>
• Name and address of employer	Association for Dialogue in Family and Society SMALL STEPS
• Type of business or sector	
• Occupation or position held	Director, the founder
• Main activities and responsibilities	Fundraising, managing all activities, reporting, public relations

• Dates (from – to)	<b>JANUARY 2008 JANUARY 2009</b>
• Name and address of employer	Sarajevo University / Postgraduate Religious Studies
• Type of business or sector	
• Occupation or position held	Teacher
• Main activities and responsibilities	Teacher on two courses

• Dates (from – to)	<b>JANUARY 2004- JANUARY 2010</b>
• Name and address of employer	City Library Sarajevo
• Type of business or sector	
• Occupation or position held	PR, Manager of American Corner (library in English), librarian
• Main activities and responsibilities	<ul style="list-style-type: none"> <li>- presenting City Library Sarajevo, organizing the events, relations with media</li> <li>- librarian in American Corner</li> </ul>

• Dates (from – to)	<b>SEPTEMBER 1996 - SEPTEMBER 2004</b>
• Name and address of employer	NGO Information and Support Center
• Type of business or sector	
• Occupation or position held	Director, the founder
• Main activities and responsibilities	Fundraising, managing all activities, reporting, public relations

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<b>• Dates (from – to)</b>	<b>JANUARY 1997 - SEPTEMBER 1998</b>
<b>• Name and address of employer</b>	<i>SFOR civilian military cooperation</i>
<b>• Type of business or sector</b>	
<b>• Occupation or position held</b>	<i>Interpreter for US Army - SFOR civilian military cooperation</i>
<b>• Main activities and responsibilities</b>	Translation, interpretation

### Education and training

Dates	October 1999 - November 2006
Title of qualification awarded	Master degree
Principal subjects/occupational skills covered	NGO's, religion
Name and type of organisation providing education and training	University in Sarajevo, Faculty for Political Science
Level in national or international classification	Master
Dates	October 1988 – June 1995
Title of qualification awarded	
Principal subjects/occupational skills covered	Literature, comparative literature, library
Name and type of organisation providing education and training	University in Sarajevo, Literature and Librarianship
Level in national or international classification	Bachelor
Dates	September 1985- Juni 1989
Name and type of organisation providing education and training	Second Gimnasium, Sarajevo
Level in national or international classification	Secondary school

### Personal skills and competences

Mother tongue(s) **Bosnian**

Other language(s) **English**

Self-assessment  
*European level (\*)*

**English**

Understanding		Speaking		Writing	
Listening	Reading	Spoken interaction	Spoken production		
C2	C2	C2	C2	C2	

(\*) [Common European Framework of Reference for Languages](#)

Social skills and competences	I was adjunct-teacher at Arizona State University and I am capable to work in academic environment at Universities on the West. I am trained in the fields of non-violence communication and inter-ethnics conflict transformation.
Organisational skills and competences	I was manager for nine years, experience in organizing and facilitating conferences, seminars, around tables.
Computer skills and competences	Numerate and PC literate with excellent knowledge of Microsoft application such as Word for Windows, Excel, Access
Driving licence	I hold a driving licence, category of vehicle:.
<b>Additional information</b>	<p>THE EXAMPLES OF MY SCIENTIFIC WORKS</p> <ul style="list-style-type: none"> <li>- "The action plan against the violance on female children", written as the part of State Action Plan for Peking Declaration, 2003.</li> <li>- " Abusing the drug in the " Disctionary of Sarajevo Slang" Narcis Saračević", published in "Sarajevo Librarian", March, 2004.</li> <li>- " Social work in religion: Charity in Monotheistic Religion", Symposium on Religion Study, organized by Arizona State University (USA), held in Sarajevo, March 2005</li> <li>- " Social work and religion: Charity in Islamic Community, Catholic Church, Orthodox Church and Jewish Community in Sarajevo (1918-1992)" – title of the master theses</li> <li>- completed an intensive semester of advanced study at Arizona State University in the field of Religious Studies, prepared professional academic syllabi for incorporation in the new M.A. Program in Comparative Religious Studies at the Center for Interdisciplinary Postgraduate Studies, University of Sarajevo</li> <li>- "Social aspects of Islam", published in Takvim, Chicago, 2007</li> <li>- Editor of Textbook for Peacebuilding in Islamic Religious Education, published in two editions, translated in English</li> </ul>